

Old Windsor Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON WEDNESDAY 8th MAY 2024 AT 7.30 P.M

PRESENT: Cllrs J. K. Dawson, M.V. Beer, M.P. Bennett, J.A. Blackmore, D. Boresjo, W. Chan,
J. Grove, L.C. Jones and J. Mynott
John Lee – Clerk to the Council

APOLOGIES: Cllr. N.J. Knowles

There was one member from the Old Windsor Tennis Club present. After a brief discussion he said that he would send the Clerk a proposal for members to consider at a later date.

MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING HELD ON WEDNESDAY 8th MAY 2024 AT 7.40 P.M

PRESENT: Cllrs J. K. Dawson, M.V. Beer, M.P. Bennett, J.A. Blackmore, D. Boresjo, W. Chan,
J. Grove, L.C. Jones and J. Mynott

John Lee – Clerk to the Council

APOLOGIES: Cllr. N.J. Knowles

01.24 ANNOUNCEMENTS

There were no announcements.

02.24 TO ELECT A CHAIRMAN

Cllr. Jones proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Mynott and there was no one else proposed. All members were in favour. Cllr. Dawson accepted the position for the ensuing year.

03.24 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Dawson made her Declaration of Acceptance of Office.

04.24 APPOINTMENT OF A VICE CHAIRMAN

Cllr. Mynott proposed Cllr. Bennet to be appointed Vice Chairman. This was seconded by Cllr. Jones with all members were in favour. Cllr. Bennett accepted the position for the ensuing year.

05.24 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL

The Council approved the Meeting Dates and Frequencies prepared by the Clerk. Proposed by Cllr. Grove, seconded by Cllr. Bennett with all members in favour.

06.24 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE

It was proposed by Cllr. Mynott, seconded by Cllr. Grove, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Grove. All members were in favour.

07.24 **APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR**
Cllr. Jones proposed that the Council retain the services of Sue Cook of Auditing Solutions.
This was seconded by Cllr. Mynott with all members in favour.

08.24 **APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES**

MEMORIAL HALL MANAGEMENT COMMITTEE **4 Representatives**
Cllrs. Bennett, Dawson, Grove and Mynott

OLD WINDSOR UNITED CHARITIES **3 Representatives**
Cllrs. Dawson & Knowles and Tony Howell

WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION **2 Representative**
OF LOCAL COUNCILS
Cllr. Dawson and any other member

09.24 **TO APPOINT SIGNATORIES FOR THE ENSUING YEAR**
Members decided to keep the existing signatories. Proposed by Cllr. Blackmore, seconded by
Cllr. Grove with all members in favour.

10.24 **PUBLIC QUESTION TIME**
There were no members of the public present.

11.24 **MODEL CODE OF CONDUCT**
Cllr. Jones and Grove declared personal interests in relation to all the applications to be
considered at this meeting as a member/deputy member of the Windsor Development Control
Panel of the Borough Council and declared that they would not vote or make a final decision
on any of them at this meeting.

12.24 **MINUTES OF THE COUNCIL MEETINGS HELD ON THE 10th APRIL 2024**
The minutes were approved as a true record and were signed by the Chairman. Proposed by
Cllr. Jones and seconded by Cllr. Mynott. All members were in favour.

13.24 **MATTERS ARISING FROM THE ABOVE MINUTES**
There were no matters arising for this meeting.

14.24 **POLICY & FINANCE**
The Payments List was approved by members. Proposed by Cllr. Jones and seconded by Cllr.
Bennett with all members in favour.

15.24 **ESTATES AND ENVIRONMENT**
Members were updated on the current maintenance schedules.

16.24 PLANNING APPLICATIONS

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 11th April 2024 **Appn No.:** 24/00852
Type: Full
Proposal: Part single, part two storey side extension, two storey side extension, alterations to 2no. existing front bay windows and the additional of 2no. front new bay windows and alterations to fenestration.
Location: **1 Tudor Lane Old Windsor Windsor SL4 2LF**
Applicant: Mr D Hanson **c/o Agent:** Mr Duncan Gibson Duncan Gibson Consultancy 74 Parsonage Lane Windsor SL4 5EN
Determination Date: 6 June 2024

Members had an OBJECTION to this application.

The property has five bedrooms and only two parking spaces. The property should have sufficient spaces on site and members thought the following comment from the Planning Statement unacceptable:

Two parking spaces will be retained on site which is sufficient for the applicant's needs. Space for a third parking space exists in the site frontage if required – but there is no shortage of on street/visitor parking in the avenue.

Members believed that there should be a Tree Survey as it is clear that several trees may have to be removed for the south side extension.

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 16th April 2024 **Appn No.:** 24/00428
Type: Non-material Amendment
Proposal: Non material amendments to planning permission 22/00349 for changes to external finishes to certain walls and alterations to fenestration on rear elevation.
Location: **20 Pelling Hill Old Windsor Windsor SL4 2LL**
Applicant: Mr Dean Ward **c/o Agent:** Mr David Challinor C-architecture Limited Platf9rm Hove Town Hall Tisbury Road Hove BN3 3BQ
Determination Date: 14 May 2024

SMB

Members had NO OBJECTION to this application

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 16th April 2024 **Appn No.:** 24/00900
Type: Full
Proposal: First floor side/rear extension with rear Juliet balcony and alterations to fenestration.
Location: **20 Burfield Road Old Windsor Windsor SL4 2RD**
Applicant: Mr & Mrs Kate Atkinson **c/o Agent:** Mr Cosmin Ichim 9 Farm Cottages Common Lane Radlett WD7 8PQ
Determination Date: 11 June 2024

JCS

Members had an OBJECTION to this application.

Members felt that the Juliet Balcony would remove the privacy of the neighbouring garden by overlooking.

It was felt that this application was contrary to the Old Windsor Neighbourhood Plan policy OW4.

Also the BLP Adopted Plan Policy QP3 para M.

Appn. Date: 30 April 2024 **Appn. No.:** 24/00987
Type: Full
Proposal: First floor rear extension, alterations to front steps and fenestration, following removal of existing conservatory.
Location: **24 Ham Island Old Windsor Windsor SL4 2JY**
Parish/Ward: Old Windsor Parish/Old Windsor
Applicant: Mr And Mrs G Black
Agent: Mr Robert Thompson Thompson Bradford Architects Ltd The Counting House 9 High Street Tring HP23 5TE **email:** bob@tb-architects.co.uk **tel:** 01442820410

Members had NO OBJECTION to this application

Appn. Date: 26 April 2024 **Appn. No.:** 24/00985
Type: Full
Proposal: New front canopy with step, raised ridge and chimney, part single, part two storey front/side/rear extension, alterations to fenestration, loft conversion and dropped kerb, following demolition of existing elements.
Location: **22 The Avenue Old Windsor Windsor SL4 2RS**
Parish/Ward: Old Windsor Parish/Old Windsor
Applicant: Mr Raj Dhugga
Agent: Mr Sunil Mehan Rammurti Design Limited 268 Tilehurst Road Reading RG30 2NE **email:** sunil_mehan@hotmail.com **tel:** 07799883574

Members had an OBJECTION to this application.

Three parking spaces on a possible 6-7 bedroom property is completely insufficient in an area where there is very limited to no parking on The Avenue and definitely none on the Straight Road.

This is a very large development on the site and members felt that this application was contrary to the Old Windsor Neighbourhood Plan policy OW4: Density and Plot Width.

Members believed that it was also contrary to the BLP Adopted Plan Policy QP3 para E and J.

19.24 CHAIRMAN'S REPORT

The Chair informed members that we would be using our carnival stall together with the Residents Association stall to allow a D Day display to take place. The Clerk revealed a portrait of the King which was then put up in the Meeting Room by Cllr. Bennett.

20.24 BOROUGH COUNCILLORS AND MEMBERS REPORTS

Cllr. Grove updated members on what is happening at RBWM.

21.24 COUNCILLORS QUESTIONS AND COMMENTS

Cllr. Bennett gave members an update on the finances and maintenance of the Memorial Hall.
Cllr. Beer updated members on the DHEFIM Scheme.

22.24 NEXT MEETING

The next Meeting of the Council will be held at the Parish Meeting Room on the 5th June 2024 at 7.30pm.

CHAIRMAN

THE MEETING CLOSED AT 9.10am